



**PATIENT FINANCIAL POLICIES**

In order to reduce confusion and misunderstanding between our patients and the practice, we have adopted the following financial policies. If you have questions about the policies, please discuss them with our front office staff. We are dedicated to providing the best possible care and service to you and regard the understanding of your financial responsibilities as an essential element of your treatment.

Payment is due at the time of service. We accept cash, check, Mastercard, Visa, American Express, and Discover. If you have dental and/or medical insurance, we will file the claim for you. Keep in mind that your insurance policy is a contract between you and your insurance company.

Our staff will attempt to contact your insurance company to obtain your deductible and the benefits you have available. Based on this information, we will estimate the amount you will owe, above what insurance will pay. This amount will be due the day of service.

Insurance carriers do not guarantee estimated benefits. Therefore, we never know exactly what the insurance will pay until after the surgery and after they receive the claim. For this reason, you will receive a bill from our office for the remaining balance not covered by insurance. Likewise, if the insurance company pays more than the estimated amount, we will send you a refund.

In the event that your account is turned over to an attorney and/or collection agency, you will be responsible for the payment of all attorney and/or collection agency fees incurred by our office in an effort to collect on your account.

**Please sign indicating that you have read and understood our financial policies and agree to abide by these terms.**

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**Signature of patient or responsible party if a minor**

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**Date**

If the insurance company pays more than we have estimated, we will promptly send you a refund check. Please send refund to the following name and address:

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